


INSTITUTE OF BUDDHIST STUDIES
AT THE GRADUATE THEOLOGICAL UNION, BERKELEY
2140 DURANT AVENUE, BERKELEY, CALIFORNIA 94704
TELEPHONE 510.809.1444  FACSIMILE 510.809.1443

IBS SPECIAL STUDENT APPLICATION
for the 2017/18 Academic Year

Special Student status allows an individual to enroll in 1 to 4 classes per semester without matriculating in a degree program. Special Students may not audit and enrollment in any particular class is at the discretion of the instructor. Special Students are not eligible for financial aid, housing at the IBS dormitory, nor for cross-registration at the Graduate Theological Union. Official transcripts are kept for Special Students and are available upon request of the IBS Registrar. Fee: \$5/transcript.

Special Student tuition for the 2017-18 academic year is **\$2,199 per 3 unit course per semester (\$733 per unit)**, payable at time of registration. There is also a \$100 non-refundable registration fee. The tuition refund policy is the same as the policy for degree program students as described in the IBS catalog. Students who later matriculate into an IBS MA degree program may petition to have the credits completed as a Special Student applied to their degree program requirements. Petition requires inclusion of an official transcript.

To apply as an IBS Special Student: (1) submit this form, (2) include a check for \$40 for non-refundable application fee, and (3) send **official transcripts** showing evidence of your Bachelor's degree to the IBS Admissions Office. Incomplete applications will not be considered.

Transfer of Credits: Acceptance of credits is at the discretion of the institution offering the program for which you wish to have those credits applied. If you are currently enrolled in a graduate degree program at another institution, and are intending to have your IBS course(s) count toward that program, the signature of your Department Chair or Academic Dean is required on the back of this application. You do not then need to submit an official B.A. transcript.

Deadline for applications and transcripts for Special Student Status is 2 weeks before the first instruction day of any semester. You will be notified by mail of your acceptance & given instructions for registration.

Name _____

Current Address: Street _____

City _____ State _____ Zip _____

Email address: _____ Day Phone _____

Social Security # _____

Birthdate Month ____ Day ____ Year ____ Birthplace _____

Applicant's Signature _____ Date _____

Signature indicates that you have read and understood the terms of the application and of Special Student status, including fees, tuition, limitations on enrollment, and transferability of credits.

EDUCATION: OFFICIAL TRANSCRIPTS MUST BE SUBMITTED

Undergraduate: Name of Institution _____

Degree/Field _____ Year Graduated _____

Graduate: Name of Institution _____

Degree/Field _____ Year Graduated _____

Semester and year you wish to take courses at IBS _____

Course(s) you wish to take - either by specific course number and title or by general area:

1) _____ 2) _____

3) _____ 4) _____

Your reason(s) for applying as a special student Please use additional paper if the space is not sufficient.

Approval of IBS Dean

Signature _____ Date _____